

Division of Behavioral Health Services

Bureau of Compliance

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TO: RBHA and T/RBHA CEOs and Medical Directors

FROM: Jennifer Vehonsky
Acting Division Chief, Bureau of Compliance

SUBJECT: **POLICY CLARIFICATION: Provider Manual, Section 7.4,
Incident/Accident/Death Reporting - Scope of Persons Covered**

DATE: **April 26, 2006**

This memorandum is intended to clarify the responsibilities of Tribal and Regional Behavioral Health Authorities (T/RBHAs) in meeting the Arizona Department of Health Services/Division of Behavioral Health Services (ADHS/DBHS) policy regarding Provider Manual Section 7.4, Reporting of Incidents, Accidents and Deaths and the scope of persons covered under this policy.

At times, the T/RBHAs and/or providers will support the delivery of prevention services to non-enrolled behavioral health recipients.

ADHS/DBHS has determined that incidents, accidents and deaths must be reported for any person participating in a T/RBHA or provider sponsored prevention activity, regardless of his or her enrollment status with the T/RBHA. The reporting requirements applied to non-enrolled persons are that the T/RBHA and/or provider must report any incident, accident or death directly to ADHS/DBHS Bureau of Quality Management and Operations.